**Request for Adult Mentor/Sponsor**

[DATE]

[MENTOR/SPONSOR NAME]

[MENTOR/SPONSOR TITLE]

[SCHOOL/ORGANIZATION NAME]

Dear [NAME],

On behalf of the Youth Leaders and members of the Unified Generation, we are interested in having your guidance as a mentor to support our work in leading a Local Youth Leadership Summit at [SCHOOL NAME/LOCATION] later this [MONTH/SEMESTER/YEAR].

This Youth Summit is set to include [NUMBER OF] students and [NUMBER OF] teachers and staff from the school and local community. The event is part of the *Lead to Include Project*, 5-year Global Youth Leadership Project through Special Olympics and Lane Global Youth Leadership, with added support from Kantar and Microsoft.

Special Olympics Youth Leadership Summits bring together Youth Leaders with and without intellectual disabilities (ID) at the global, Regional, National and school-level. Through workshops and training at the local-level, young people are given the tools and skills necessary to be leaders in their communities. Following the Summit, Youth Leaders will deploy their training by developing other Youth Leaders for inclusion in other communities.

While we know how full and demanding your schedule is, we hope that you might consider supporting us in this event to a Unified Generation bringing an end to discrimination by building bridges to inclusion. This will be a unique opportunity for you to share your leadership skills, experience, and help us develop this next generation of inclusive leaders.

As a school mentor, you would help us with the following:

* Communicate the other staff and local community members
* Provide assistance with paperwork
* Determine best practices for engaging students
* Assist in identifying presenters and coaches to lead sessions and activities
* Offer advice on the event and logistics

If you are interested in serving this role please contact [NAME] at [CONTACT INFORMATION].

It would be our honor to have you as part of our Leadership Team for our Local Youth Leadership Summit. We hope you can share this unforgettable experience with us.

Sincerely,

[NAME]